



Town of Groton, Connecticut

Meeting Agenda

Town Council

45 Fort Hill Road
Groton, CT 06340-4394
Town Clerk (860)441-6640
Town Manager (860)441-6630

Mayor Harry A. Watson, Councilors Dean Antipas, Kathryn M. Brown-Tracy, Bruce S. Flax, Catherine Kolnaski, Deborah B. Monteiro, Frank O'Beirne, Jr., Rita M. Schmidt, and Paulann H. Sheets

Tuesday, September 01, 2009

7:30 PM

Town Hall Annex - Community Room 1

REGULAR MEETING

I. ROLL CALL

II. SALUTE TO THE FLAG

III. RECOGNITION, AWARDS & MEMORIALS

IV. RECEIPT OF CITIZENS' PETITIONS, COMMENTS AND CONCERNS

This is the portion of the Council Agenda where the Council welcomes comments from citizens. Each presentation should be limited to five (5) minutes or less, and citizens should, if possible, submit written comments. Presentations should be related to matters pertinent to Groton. Town Councilors will only ask questions in order to clarify the speaker's presentation and can respond during the Responses to Citizens' Petitions portion of the Town Council meeting. Citizens should make their presentations from the lectern and state their names and addresses for the record.

V. RESPONSES TO CITIZENS' PETITIONS, COMMENTS AND CONCERNS

VI. CONSENT CALENDAR

All matters listed under Item VI (Consent Calendar) are considered to be routine and will be enacted by one motion. No separate discussion of these items will take place, unless cause is shown prior to the time Council votes on the motion to adopt.

a. Approval of Minutes

2009-0219 Approval of Minutes (Town Council)

Resolution - Consent

RESOLUTION ACCEPTING TOWN COUNCIL MINUTES

RESOLVED, that the minutes of the Town Council meeting of August 25, 2009 are hereby accepted and approved.

b. Administrative Items

2009-0216 Special Trust Fund Contributions

Resolution - Consent

RESOLUTION ACCEPTING CONTRIBUTIONS TO SPECIAL TRUST FUNDS

RESOLVED, that the Town Council hereby accepts contributions to the Town as follows:

Various Donations - \$703.93 - Groton Utilities Energy Assistance Program

City of Groton Matching Funds - \$28.93 - Groton Utilities Energy Assistance Program

2009-0221 Tax Refund

Resolution - Consent

RESOLUTION APPROVING TAX REFUND

WHEREAS, the following, for the reason indicated, has overpaid taxes in the amount specified, and

WHEREAS, the Tax Collector has recommended the amount be refunded, be it

RESOLVED, that the tax refunds indicated below are hereby approved.

Parker Hanafin Corporation - \$6,520.00
Somerset Capital Group LTD - \$3,244.82

c. Deletions from the Town Council Referral List

2009-0152	Town Manager Annual Evaluation	Referral
2009-0183	FYE 2009 CAFR	Referral
2009-0209	Reauthorization of Lily Lane Trail Grant	Referral
2009-0211	Property Maintenance Code Board of Appeals	Referral
2009-0212	Transfer of Vehicle to Board of Education	Referral
2009-0215	Setting the Form of the Question and Referendum Date for the Thames Street Rehabilitation Ordinance	Referral
2009-0218	Justice Assistance Grant (JAG)	Referral

VII. COMMUNICATION REPORTS (Other than Committee Reports)

- a. Town Councilors**
- b. Clerk of the Representative Town Meeting**
- c. Clerk of the Council**
- d. Town Manager**
- e. Town Attorney**

VIII. COMMITTEE REPORTS

- a. Community & Cultural Development - Chairman Brown-Tracy**
- b. Economic Development - Chairman Flax**
- c. Education/Health & Social Services - Chairman Kolnaski**
- d. Environment/Energy - Chairman Sheets**
- e. Finance - Chairman Schmidt**
- f. Personnel/Appointments/Rules - Chairman O'Beirne**
- g. Public Safety - Chairman Monteiro**
- h. Public Works/Recreation - Chairman Antipas**
- i. Committee of the Whole - Mayor Watson**

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

2009-0152	Town Manager Annual Evaluation	Referral
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RESOLUTION ADOPTING TOWN MANAGER'S COMPENSATION

WHEREAS, the Town Council has reviewed the performance of the Town Manager and rates his performance as midway between exceeds expectations and outstanding, now therefore be it

RESOLVED, that the Town Manager shall receive an annual increase in salary of 2.5% effective July

1, 2009, which effectively increases his annual salary from \$127,000.00 to \$130,175.00.

Legislative History

5/26/2009 Mayor Referred Town Council Committee of the W

7/7/2009 Town Council Committee of the Whole Motion

to enter executive session at 7:08 p.m. for the purpose of discussing the Town Manager's evaluation

7/7/2009 Town Council Committee of the Whole Discussed

The executive session concluded at 7:20 p.m. Mayor Watson noted that the Council will go through the normal evaluation process with the desire to complete it within the month.

7/28/2009 Town Council Committee of the Whole Discussed

Mayor Watson gave a brief description of this effort to date. Town Manager Oefinger distributed his self-evaluation. Mayor Watson suggested that Councilors review the material and have evaluation forms back to the Mayor by Friday, August 7th. He noted that Councilors can make appointments with the Town Manager for one-on-one conversations if they so desire.

8/11/2009 Town Council Committee of the Whole Discussed

Mayor Watson noted receipt of five evaluations. A special meeting of the Committee of the Whole was tentatively scheduled for August 18th at 6:30 p.m. to talk about this item.

8/25/2009 Town Council Committee of the Whole Motion

8/25/2009 Town Council Committee of the Whole Recommended for a Resolution

8/25/2009 Town Council Committee of the Whole Motion

2009-0183 FYE 2009 CAFR

Referral

RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE THE ENGAGEMENT LETTER FOR THE FISCAL YEAR 2009 AUDIT

WHEREAS, current standards for the financial auditing of government bodies call for two way communications before the commencement of a financial audit, and

WHEREAS, the Town Council has held its annual pre-audit discussion with the engagement partner of the auditing firm Blum Shapiro to agree on the scope and methods for the audit, now therefore be it

RESOLVED, that the Town Manager may execute the engagement letter with Blum, Shapiro for the FYE 2009 combined audit of the Town's finances.

Legislative History

7/16/2009 Mayor Referred Town Council Committee of the W

8/25/2009 Town Council Committee of the Whole Discussed

8/25/2009 Town Council Committee of the Whole Motion

2009-0209 Reauthorization of Lily Lane Trail Grant

Referral

RESOLUTION REAUTHORIZING A GRANT APPLICATION FOR PHASE TWO OF THE LILY LANE TRAIL

WHEREAS, a grant application for \$50,000 for the second phase of the Lily Lane Trail was authorized by the Town Council and submitted to the Connecticut Department of Environmental

Protection (DEP) in September, 2008, and

WHEREAS, the grant was not funded by DEP with FY 2009 funds, due primarily to the insufficiency of the funds in total, and

WHEREAS, DEP has invited the Town to renew its grant application for consideration in the FY 2010 funding, now therefore be it

RESOLVED, that the Town Manager may submit a grant application and/or other documents requesting a FY 2010 grant of \$50,000 from DEP.

Legislative History

8/11/2009	Mayor	Referred	Town Council Committee of the W
8/25/2009	Town Council Committee of the Whole	Discussed	
8/25/2009	Town Council Committee of the Whole	Recommended for a Resolution	
2009-0211	Property Maintenance Code Board of Appeals		Referral

RESOLUTION TO PREPARE AMENDMENT OF AN ORDINANCE IN ORDER TO ESTABLISH A BOARD OF APPEALS FOR A NEIGHBORHOOD REVITALIZATION ZONE

WHEREAS, a Property Maintenance Code for the Fort Hill Homes Neighborhood Revitalization Zone (NRZ) was enacted in accordance with the powers granted in the NRZ Strategic Plan Ordinance (Groton Ordinance Sections 9-216 to 9-220), and

WHEREAS, the Property Maintenance Code provided for an appeals process, and

WHEREAS, the existing NRZ ordinance provides that the Town may provide for ordinance modifications or adoption of further ordinances to assist the NRZ in the implementation of its plans, now therefore be it

RESOLVED, that the Town Manager may instruct the Town Attorney to prepare an ordinance to designate the Town of Groton Building Code Board of Appeals to serve as the Board of Appeals for the NRZ Property Maintenance Code.

Legislative History

8/11/2009	Mayor	Referred	Town Council Committee of the W
8/25/2009	Town Council Committee of the Whole	Discussed	
8/25/2009	Town Council Committee of the Whole	Recommended for a Resolution	
2009-0212	Transfer of Vehicle to Board of Education		Referral

RESOLUTION AUTHORIZING THE TOWN MANAGER TO TRANSFER OWNERSHIP OF A SURPLUS PICKUP TRUCK TO THE GROTON BOARD OF EDUCATION

WHEREAS, the Town's fleet manager has replaced a ten-year old pickup truck and would normally send the old truck into the Town's surplus vehicle auction, and

WHEREAS, the Board of Education has in the past made successful use of Town trucks that had become less than fully reliable to provide auxiliary snow plowing capacity for Fitch High School, now therefore be it

RESOLVED, that the Town Manager may transfer a 1998 GMC 3/4-ton, 4-wheel drive pickup truck to the Groton Board of Education.

Legislative History

8/11/2009 Mayor Referred Town Council Committee of the W

8/25/2009 Town Council Committee of the Whole Recommended for a Resolution

2009-0215 Setting the Form of the Question and Referendum Date for the Thames Street Rehabilitation Ordinance Referral

RESOLUTION SETTING THE FORM OF THE QUESTION AND THE REFERENDUM DATE FOR THE THAMES STREET REHABILITATION ORDINANCE

WHEREAS, the Town Council and the Representative Town Meeting of the Town of Groton have approved an "Ordinance Appropriating \$10,725,000 for Thames Street Rehabilitation and Authorizing the issue of Bonds and Notes in the Same Amount to Finance Said Appropriation", now therefore be it

RESOLVED, that the ordinance be submitted for approval or rejection at a referendum to be held Tuesday, November 3, 2009. Voters approving the ordinance will vote "Yes" and those opposing the ordinance will vote "No", and be it further

RESOLVED, that the form of the Question shall be:

"SHALL THE ORDINANCE APPROPRIATING \$10,725,000 FOR THAMES STREET REHABILITATION AND AUTHORIZING THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT BE APPROVED?"

and be it further

RESOLVED, that the Town Clerk is hereby directed to issue any and all warnings, publish all such notices, and file all such statements and reports concerning said referendum as provided by law, which notices shall include a summary of the ordinance.

Legislative History

8/13/2009 Mayor Referred Town Council Committee of the W

8/25/2009 Town Council Committee of the Whole Recommended for a Resolution

2009-0218 Justice Assistance Grant (JAG) Referral

RESOLUTION AUTHORIZING A JUSTICE ASSISTANCE GRANT APPLICATION

WHEREAS, the Town of Groton has made good use of federal grants through the Edward Byrne Memorial Justice Assistance Grant Program (JAG), and

WHEREAS, a non-matching grant of \$30,000 is available to the Town of Groton which will allow every patrol car to carry an automated external defibrillator (AED), and

WHEREAS, police officers have been and will be trained in the use of AEDs for the most prompt life saving response, now therefore be it

RESOLVED, that the Town Manager may apply for a Justice Assistance Grant of \$30,000.

Legislative History

8/25/2009 Mayor Referred Town Council Committee of the W

8/25/2009 Town Council Committee of the Whole Discussed

8/25/2009

Town Council Committee of
the WholeRecommended for a
Resolution**XI. OTHER BUSINESS****XII. ADJOURNMENT**